

Position Description:	Assistive Technology Specialist - Communication & Information Equipment (Casual)
Role Title:	Assistive Technology Specialist - Communication & Information Equipment
Employment Type:	Casual / Contractor
Reports To:	Allied Health Lead / Director
Location:	Flexible - participant homes, clinics, or remote sessions across Victoria <i>We match workers with clients within their preferred travel radius and do not require long-distance travel unless mutually agreed upon</i>
NDIS Registration Group Covered:	✓ 0124: Communication and Information Equipment

Role Purpose

As an Assistive Technology Specialist focused on Communication and Information Equipment, you will support NDIS participants in identifying, trialling, and implementing technology that improves communication, learning, and access to daily information. This includes AAC devices, switches, tablets with accessibility software, and other related devices. You will work closely with allied health professionals and participant support teams.

Key Responsibilities

- Assist in the assessment, selection, and implementation of communication and information access devices
- Work collaboratively with Speech Pathologists, OTs, and families to identify appropriate technology solutions
- Support trial setups, training, and documentation for assistive technology recommendations
- Liaise with suppliers to ensure suitable equipment configuration and timely delivery
- Maintain knowledge of the latest accessibility tools, devices, and NDIS funding categories
- Document recommendations and outcomes, provide ongoing tech support to participants and teams

Essential Requirements

- Tertiary qualification or relevant experience in assistive technology, allied health, education or IT
- Australian Citizenship, Permanent Residency, or valid Working Visa
- Current NDIS Worker Screening Check

- Current Working With Children Check (WWCC) - valid in Victoria
- Current First Aid & CPR certificate
- Valid Australian driver's licence
- Excellent communication and training skills for diverse participant needs

Desirable

- Experience with AAC (Augmentative and Alternative Communication) systems
- Knowledge of NDIS assistive technology processes and documentation
- Technical aptitude with configuring tablets, switches, or accessibility apps

Award Coverage

This role is covered under the Health Professionals and Support Services Award 2020. Pay rates are determined by experience and classification level, aligned with Fair Work guidance.

How to Apply

To apply for this position, please email the following documents to **info@amazecc.com.au**:

- Your current resume (CV)
- A short cover letter outlining your experience and availability
- Any relevant certifications or technology qualifications

We welcome professionals with a passion for accessible technology to help participants thrive through communication and independence.

Note: We regularly review expressions of interest and will contact suitable applicants when opportunities arise.